

Section D: Monitoring and Review

This section draws out responsibilities for monitoring and review of the management plan, as identified in the workplan. It also includes recommendations on the timing of reviews and identifies the information that will need to be updated or augmented as work proceeds.

D1 Monitoring

Monitoring work in the park is primarily the responsibility of the Area Parks Officer. It is acknowledged that the FOVP play an important role in monitoring through informal surveillance, interest and observation of what takes place.

In year 1 item '1.12 Improve monitoring of contractor' is to ensure that work is carried out in accordance with the specification and terms of contract. In addition, for every item of work there is a 'method to check completion'. This facilitates the checking, signing off and dating of work, enabling monitoring and a record of progress to be maintained.

D2 Review

Two forms of annual review are included in the workplan. These are an annual peer review for park officers and a review of the management plan. The annual peer review is introduced in year 1 as item '1.13 Develop quality assessment of new works and maintenance'. The purpose of this review is for parks staff involved in Vauxhall Park and responsible for parks and green spaces in Lambeth to look together at the park and consider the quality of maintenance work and the quality and improvements achieved through new work. The review should be informed by the monitoring record and review findings recorded against items in the workplan and maintenance headings in the contract specification.

The annual review of the management plan should be undertaken by the Area Parks Officer, supported by the Parks Project Officer, with the FOVP management plan steering group. The purpose of the review is to

- Review progress on items in the work plan
- To update the workplan
- Consider overall progress towards achieving improved standards using Green Flag assessment criteria
- In the light of operating the plan, to consider any changes to be made
- To agree any additional information to be added to the plan. E.g. the completed tree strategy, additional research, manufacturer's details of park furniture, events reports and sample leaflets.

It is important that the review is recorded, the record circulated and agreed by all those involved, and then copied to all involved in delivering the aims and objectives of the management plan.

D3 Timing

It is recommended that reviews are carried out in March, with the annual peer review taking place first so that findings from this review can inform the review of the management plan.